

**DALLASTOWN –YOE WATER AUTHORITY**  
**175 E. BROAD STREET**  
**DALLASTOWN, PA 17313**  
**MEETING MINUTES**  
**March 10, 2021 7:00PM**

**CALL TO ORDER**

The March 10<sup>th</sup> meeting of the Dallastown-Yoe Water Authority was called to order by Steve Malesker, followed by the pledge of allegiance.

Attorney Peter Ruth started the meeting with Pursuant to Act 15 of 2020, Dallastown Yoe Water Authority will be conducting its public meeting on March 10, 2021 via Zoom video conference software. Although the Authority members and members of the public will not be physically present, the following procedures will apply to the meetings. Please keep in mind that all other Authority policies, procedures, and guidelines concerning public comment at the Authority's public meetings still apply.

**MEMBERS PRESENT**

Steve Malesker  
Pat Callahan  
Susan Sprague - Zoom  
Dana Shearer

**ALSO PRESENT**

Connie Stokes – Borough Manager  
Chad Kehew – Holley & Associates - Engineer  
Peter Ruth – Stock & Leader – Solicitor  
Joe Joines – Maintenance  
David Garabedian – Zoning Officer

**ABSENT**

Patricia Myers

**ACTION ON THE 02/10/2021 MEETING MINUTES**

**Motion:** Mr. Callahan moved and was seconded by Mrs. Sprague to approve the 02/10/2021 meeting minutes with correction.

**Motion carried – 4-0**

**VISITORS**

There were no visitors

**ENGINEER'S REPORT**

- Bids for raising of the Denton St. were originally due by March 9, 2021, this has been pushed back to March 23<sup>rd</sup> due to one of the plan holders questioning the amount of cranes needed to hold the tank and there are several trees that need cleared. As of right now there are 3 plan holders and the bid will be awarded at the April DYWA meeting. Mr. Kehew is still receiving quotes from inspectors and should have them ready for the Authority to vote on at the April meeting.
- The Park St. construction is progressing nicely, Mid Atlantic Storage has completed the 2<sup>nd</sup> ring of the tank.
- Mr. Kehew and Mr. Joines have worked with the developer for Hudson Ridge to come up with a water service detail.
- Mr. Kehew received plans for the new development on Yoe Drive (across from Hudson Ridge), this will be called Cambridge. He also had Mr. Joines look over the plans and they did not see any issues or concerns at this time.

**SOLICITER'S REPORT**

- Mr. Ruth sent letters to the cell phone carriers that are currently on the Denton St. tank regarding moving their equipment and the letter DYWA needs for the FAA. Mr. Ruth is still waiting to hear back from the carriers.

- Mr. Ruth spoke to RMLA's solicitor regarding the contract, RLMA accepted all of DYWA's proposed changes. There are 2 outstanding items that are still being worked out.
- DYWA needs to vote on the resolution to establish a fee schedule on collection accounts. This will allow the Water Authority to pass the collection fees on to the delinquent account holder.  
**Motion:** Mr. Callahan moved and was seconded by Mr. Shearer to approve the fee resolution to pass collection fees onto the delinquent account holder.  
**Motion carried: 4-0**

#### **MANAGER'S REPORT**

- Tank level report
- Debt Service letters were sent out
- Tank levels have been very good, there have been no issues or leaks in the past few weeks.

#### **OTHER BUSINESS TO COME BEFORE THE AUTHORITY**

There was no other business to come before the Authority.

#### **APPROVAL OF THE BILLS**

**Motion:** Mr. Callahan moved and was seconded by Mr. Shearer to approve the bills as presented.

**Motion carried: 4-0**

#### **APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mr. Shearer moved and was seconded by Mr. Callahan to approve the financial statements as presented.

**Motion carried: 4-0**

#### **ADJOURNMENT**

**Motion:** Mrs. Sprague moved and was seconded by Mr. Callahan to adjourn the meeting.

**Motion carried: 4-0 7:35pm**

Respectfully submitted,

Chrissy Smith