

**DALLASTOWN BOROUGH  
175 E. BROAD STREET  
DALLASTOWN, PA 17313  
BOROUGH COUNCIL MINUTES  
JANUARY 02, 2024 – 7:00 PM**

**MAYOR TERRY MEYERS ADMINISTERED THE OATH OF OFFICE TO THE NEWLY ELECTED COUNCIL MEMBERS & TAX COLLECTOR.**

- Doug Miller – Council - 4 year term to expire 12/31/2027
- Brad Capatch – Council - 4 year term to expire 12/31/2027
- Dave Simpson – Council - 4 year term to expire 12/31/2027

All newly elected Council Members handed in their Certificate of Election for the Borough records. New Council Members will then took a seat at the Council table.

**CALL TO ORDER**

The January 2<sup>nd</sup> meeting of the Dallastown Borough Council was called to order by Mayor Terry Meyers, followed by the pledge of allegiance.

The meeting was then turned over to Council President, Tomas Metz.

**RE-ORGANIZATION OF COUNCIL**

Mr. Metz conducted the re-organization of Council.

- Election of President – Tomas Metz was nominated by Mr. Capatch and was voted in unanimously.
- Election of Vice President – Brad Capatch was nominated by Mr. Simpson and was voted in unanimously.
- Election of President Pro-Tem – Gina Smith was nominated by Mr. Metz and was voted in unanimously.

**MEMBERS PRESENT**

Tom Metz - President  
Brad Capatch – Vice President  
Gina Smith – President Pro Temp  
Paul Liesman  
Dave Simpson  
Doug Miller

**ALSO PRESENT**

Terry Meyers – Mayor  
David Garabedian – Borough Manager  
Steve Malesker – Borough Engineer  
Scott Depoe - Zoning Officer  
Connie Stokes – Borough Manager

**ABSENT**

Peter Ruth – Stock & Leader – Solicitor  
Brian Brenneman

**APPOINTMENT OF CONNIE STOKES AS SECRETARY/TREASURER FOR 2 YEAR TERM**

**Motion:** Mr. Liesman moved and was seconded by Mr. Capatch to approve Mrs. Stokes as Secretary/Treasurer for 2-year term.

**Motion carried 5-0.**

**APPOINTMENT OF DAVID GARABEDIAN AS VICE SECRETARY/TREASURER FOR 2 YEAR TERM**

**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to approve David Garabedian as Vice Secretary/Treasurer for a 2-year term.

**Motion carried 5-0.**

**DETERMINATION OF INDIVIDUALS TO EXECUTE CHECKS FOR THE NEXT 2 YEARS**

**Motion:** Mr. Capatch moved and was seconded by Mr. Simpson to approve Ms. Connie Stokes, Mr. David Garabedian, Mr. Tom Metz, & Ms. Gina Smith to execute checks for the next 2 years.

**Motion carried: 5-0.**

**APPROVAL OF RESOLUTION #2024-1 – APPOINTMENT OF PUBLIC OFFICIALS**

**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to approve Resolution #2024-1.

**Motion carried 5-0.**

**APPROVAL TO RETAIN STOCK AND LEADER AS BOROUGH SOLICITOR, HRG, INC AS BOROUGH ENGINEER, LINDA SHAUB AS YORK ADAMS TAX BUREAU REPRESENTATIVE, PEOPLES BANK AS THE BOROUGH DEPOSITOR FOR 2024, PIRMA AS THE BOROUGH LIABILITY INSURANCE CARRIER FOR 2024, KEYSTONE MUNICIPAL INSURANCE FOR WORKMAN’S COMP FOR 2024, & BENACON AS THE ADMINISTRATOR FOR HEALTH INSURANCE & SHORT-TERM DISABILITY FOR 2024.**

**Motion:** Mr. Simpson moved and was seconded by Mr. Capatch to retain all the above.

**Motion carried 5-0.**

**ANNOUNCEMENTS**

There were no announcements.

**ACTION TO RETAIN ONE AMERICA FOR LIFE INSURANCE & STD FOR 2024 & ON MILEAGE REIMBURSEMENT OF .58 AS RECOMMENDED BY THE STATE.**

**Motion:** Mr. Capatch moved and was seconded by Mr. Simpson to retain all the above.

**Motion carried 5-0.**

**APPROVAL OF 12/09/23 MEETING MINUTES**

**Motion:** Mr. Capatch moved and was seconded by Mr. Liesman to approve the 12/09/23 meeting minutes as presented.

**Motion carried 5-0.**

**APPROVAL FOR PAYMENT OF BILLS**

**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to approve the payment of bills as presented.

**Motion carried 5-0.**

**FINANCIAL STATEMENTS**

**Motion:** Mr. Capatch moved and was seconded by Ms. Smith to approve the Financial Statements as presented.

**Motion carried 5-0.**

**VISITORS/PUBLIC COMMENT**

Bill & Deb Henry – Dallastown

Avtar Singh – 500 E Main

- Mr. Singh owns 500 E Main Street, Good 2 Go gas station. He had a water leak sometime in April/May of 2023, his June water bill and metered sewer bill were high due to the leak. Since July Mr. Singh has been delinquent on his sewer/trash bill for his store and the carwash. Multiple letters have been sent to Mr. Singh letting him know of his delinquent accounts. Mr. Singh is asking Council to waive the late fees and to make payment arrangements whereas Council agreed. Mr. Metz and Council will allow Mr. Singh to make payment arrangements for the next 6 months to have a zero balance, by June 30, 2024. If the balance is not paid in full by that date, the water will be shut off.

## **SOLICITOR'S REPORT**

The report was given by Mr. Garabedian.

- Approval is needed for Resolution 2024-02, Volunteer Fire Tax Credit.  
**Motion:** Mr. Simpson moved and was seconded by Mr. Capatch to give approval for Resolution 2024-02, Volunteer Fire Tax Credit.  
**Motion carried 5-0**
- Approval is needed for Resolution 2024-03, Chp. 90 Building Permit Fees.  
**Motion:** Mr. Liesman moved and was seconded by Mr. Simpson to give approval for Resolution 2024-03, Chp. 90 Building Permit Fees  
**Motion carried 5-0**

## **ENGINEER'S REPORT**

The Engineer's report was given by the Borough Engineer Steve Malesker.

- The Borough received and viewed the videos from Mr. Rehab for the Sewer Maintenance program. After viewing the videos, the Borough had discovered that the manholes were incorrect, the Borough will hold final payment till Mr. Rehab sends the correct manhole information.
- Mr. Malesker needs approval from Council to authorize a Pennvest Resolution for the Colonial Heights sewer project. This is contingent on DEP denying a request for an extension to allow the Borough to apply for another round of the PA H20 grant for the project. If DEP denies the request, the borough will proceed with the Pennvest application.  
**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to authorize Pennvest Resolution contingent on DEP denying a request for an extension to allow the Borough to apply for another round of the PA H20 grant for the Colonial Heights sewer project.  
**Motion carried 5-0**
- Mr. Malesker needs approval from Council to authorize a CDBG Resolution to apply for CDBG funds for stormwater improvements to between W. Broad St. & W. Chestnut St. Basin).  
**Motion:** Mr. Liesman moved and was seconded by Mr. Capatch to authorize a CDBG Resolution to apply for CDBG funds for stormwater improvements to between W. Broad St. & W. Chestnut St. Basin).  
**Motion carried 5-0**

## **BUSINESS FOR ACTION**

There is no business for action.

## **BUSINESS FOR DISCUSSION/INFORMATION**

The Zoning report was given by Mr. DePoe.

- Mr. DePoe had spoken with the contractor from 111 Maylyn. According to the contractor, he is waiting on the windows to come in from Lowes to be able to install them, which has a 3-week timeline.

## **REPORTS**

- Other

## **ADJOURNMENT**

**Motion:** Mr. Liesman moved and was seconded by Mr. Capatch to adjourn the meeting.

**Motion carried: 5-0 at**

**Respectfully Submitted,**  
**Carrie Faulkner**