

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
September 11, 2023 – 7:00 PM**

CALL TO ORDER

The September 11th meeting of the Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

MEMBERS PRESENT

Tom Metz - President
Brad Capatch – Vice President
Gina Smith – President Pro Temp
Paul Liesman
Dave Simpson
Brian Brenneman
Kim Sterner

ALSO PRESENT

Terry Meyers – Mayor
David Garabedian – Borough Manager
Steve Malesker – Borough Engineer
Peter Ruth – Stock & Leader Solicitor
Scott DePoe – Zoning Officer
Joe Joines – Borough Maintenance Manager

ANNOUNCEMENTS

- October 9th - Office closed, Columbus Day
- October 19th - Halloween Parade
- October 23rd – Budget meeting
- October 31st -Trick or Treat

FIRE COMPANY REPORT

- There wasn't anything to report.

POLICE REPORT

- There wasn't anything to report.

APPROVAL OF 8/14/2023 MEETING MINUTES

Motion: Mr. Brenneman moved and was seconded by Mr. Simpson to approve the 8/14/23 meeting minutes.

Motion carried: 5-0, Mr. Sterner abstained.

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Simpson moved and was seconded by Mr. Capatch to approve the payment of bills as presented.

Motion carried 6-0

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Brenneman moved and was seconded by Mr. Simpson to approve the financial statements as presented.

Motion carried 6-0

MAYOR'S REPORT

- There wasn't anything to report.

VISITORS/PUBLIC COMMENT

Kasie Ream- Golden Connections Community Center

- Kasie, the executive director of the center, gave a presentation on their association and the benefit it has for the local municipalities. In 2023, the center had 1322 unique members visit the center. Dallastown Borough's seniors comprise of around 5% of the total members.
- President Metz stated that the borough will look at their 2024 budget and should be able to provide a donation similar to what has been given in previous years.

Pastor Donald McKinnie- 205 W. Main St.

- Pastor McKinnie introduced himself to council. His congregation, Truth Tabernacle Seventh-Day Adventist Church, has purchased/moved into the building formally known as St. Paul's. St. Paul's still rents space from them for Sunday school.
- His congregation was located in the city, but because of the small space they had, growth was not possible. The 205 W. Main property will give them the place they need to hopefully expand their congregation.
- Pastor McKinnie said there will be a grand opening on October 14, 2023, starting at 12:00pm. He hopes council and the community can attend, and that a relationship can be made moving forward.

SOLICITOR'S REPORT

The report was given by Attorney Ruth

- Attorney Ruth needs approval from the Council to extend the refuse & recycling contract with Penn Waste for 1 year (through 2024).
Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve extending the refuse & recycling contract with Penn Waste for 1 year (through 2024).
Motion carried 6-0.
- Attorney Ruth stated that the borough is looking into creating a volunteer firefighter tax credit ordinance for the 2024 year. Attorney Ruth will draft some possible ordinances and bring it to the council's attention.
- Attorney Ruth spoke with Mr. Garabedian on updating the Act 537 plan for the Colonial Heights public sewer project. DEP is not requiring anything additional to make this change as the borough has recently made an amendment to the plan. A letter was signed by Mrs. Stokes acknowledging the most recent change, which is all that was required by DEP.

ENGINEER'S REPORT

The Engineer's report was given by the Borough Engineer Steve Malesker.

- Mr. Rehab has started working in the borough on the sewer maintenance program. Mr. Malesker is hoping they will be finished by the contract deadline.
- Mr. Malesker stated that Chapter 105, Water Quality Permit for stream crossing, will be submitted soon. Council had approved the checks needed for payment of the permit at last month's meeting.
- Mr. Malesker is asking for council approval to have Mr. Garabedian sign and execute the 2022-2023 MS4 permit report so it can be submitted to DEP.
Motion: Mr. Capatch moved and was seconded by Mr. Brenneman to approve Mr. Garabedian to sign and execute the 2022-2023 MS4 permit report so it can be submitted to DEP.
Motion carried 6-0.
- Mr. Malesker wanted the council to know that the next round of CDBG applications will be open in September. He asked the borough staff to reach out with any projects that should be applied for. Mr. Garabedian and Mrs. Stokes will reach out to Mr. Malesker about potential projects that they would like to see pursued.
- Lombard Commons land development project is under construction. HRG staff has been completing the public improvement inspections thus far. One inspection that has been done in the past, but not necessarily included in the borough's ordinances, is testing of the concrete (slump and air entrainment tests). Mr. Malesker thinks it would be beneficial for the borough to add this language to the construction specs for future projects. Mr. Metz asked Mr. Garabedian to look at the current ordinances/construction specs and help draft a proposed revision.

BUSINESS FOR ACTION

- Mr. Garabedian is looking for the council's approval on the MMO for the 2024 budget in the amount of \$83,979.

Motion: Mr. Brenneman moved and was seconded by Mr. Simpson to approve the MMO for the 2024 budget in the amount of \$83,979.

Motion carried 6-0

BUSINESS FOR DISCUSSION/INFORMATION

- Mr. DePoe had nothing to report on Zoning.
- Mr. Garabedian and Mrs. Stokes said the carnival this year went very well. The borough made profits in-line with previous years. Russ Amusements is already booked for next year, and the entertainment for next year is also booked.
- Mr. Garabedian said that they had their kick-off meeting with JMT engineers regarding the community park project. JMT will be furnishing a timeline to the borough in the next few weeks to see what route will be best to take moving forward.
- Mr. Garabedian and Mrs. Stokes met with the president of the Dallastown Cougars Association about using the ball fields at the community park. There had been some issues with this in the past, but to move forward with a new relationship, the Cougar Association will be renting the ball fields in September and October of this year. If this is successful, potential agreements may be made in the future.
- Mr. Garabedian let the council know that LTAP has placed traffic monitors on a few streets throughout town. They will be used to monitor the number of vehicles, speed, and time of day that the areas are seeing. The results can be used for future decisions on speed enforcement/control.
- Mr. Garabedian will be attending the YCMMA this month, which will have a representative from the SPCA as the speaker. The current animal contrail officer, Michelle Klugh, is not confident in providing services in 2024, and the SPCA will be discussing some options moving forward.
- The traffic control cooperative agreement has been extended until October 2023.
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REPORTS

- Police Reports
- Other

ADJOURNMENT

Motion: Mr. Simpson moved and was seconded by Mr. Capatch to adjourn the meeting.

Motion carried: 6-0 at 7:29PM

**Respectfully Submitted,
David Garabedian**