

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
October 10, 2023 – 7:00 PM**

CALL TO ORDER

The October 10th meeting of the Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

MEMBERS PRESENT

Tom Metz - President
Brad Capatch – Vice President
Gina Smith – President Pro Temp
Paul Liesman
Brian Brenneman

ABSENT

Dave Simpson
Kim Sterner

ALSO PRESENT

Terry Meyers – Mayor
David Garabedian – Borough Manager
Steve Malesker – Borough Engineer
Peter Ruth – Stock & Leader Solicitor
Scott DePoe – Zoning Officer
Joe Joines – Borough Maintenance Manager

ANNOUNCEMENTS

- October 19th - Halloween Parade
- October 23rd – Budget meeting
- October 31st -Trick or Treat

FIRE COMPANY REPORT

The Fire report was given by Mr. Brenneman

- Mr. Brenneman stated the Fire Company will have their fire prevention at SAFER #13-1 during the Christmas in Dallastown event on November 4, 2023.
- SAFER had 99 calls for the month of September.

POLICE REPORT

- There wasn't anything to report.

APPROVAL OF 9/11/2023 MEETING MINUTES

Motion: Mr. Liesman moved and was seconded by Mr. Brenneman to approve the 9/11/23 meeting minutes.

Motion carried: 4-0

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Capatch moved and was seconded by Mr. Liesman to approve the payment of bills as presented.

Motion carried 4-0

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to approve the financial statements as presented.

Motion carried 4-0

MAYOR'S REPORT

- There wasn't anything to report.

VISITORS/PUBLIC COMMENT

Sheryl, Tracy & Britton Gemmill – 450 E Market Ave

Donald McKinnie – 205 W Main St

Ron & Gina Blanchard – 42 E Frederick St

Keith Metzler – 115 April Ln

Bill & Deb Henry – Dallastown

- Mr. Blanchard stores used mowers and snow blowers in his garage at 42 E Frederick St. Mr. Blanchard let Council know that he rents a space in Red Lion for his repair shop, where he repairs and sells his mower & snow blowers. In 2021 Mr. Blanchard was sent a violation letter stating he was in violation of the zoning ordinance. After discussions with Mr. Garabedian, zoning officer at the time, he ceased repairing engines in his garage. Since then, Mr. Garabedian has received numerous complaints regarding the property still being used as an illegal business. Since there is only storing and removal of equipment, engines, etc., it was found that Mr. Blanchard was not violating any ordinances. Mr. Blanchard was notified that blocking the alleyway is a PA vehicle code and that the police will respond to these types of violations.
- Mr. & Mrs. Gemmill at 450 E Market Ave feel that their neighbor Mr. Blanchard is running a small engine repair shop out of his house at 42 E Frederick St. Mr. & Mrs. Gemmill have pictures of Mr. Blanchard storing mowers and snow blowers in his garage, as well as him blocking the alley to unload and load equipment. Attorney Ruth let the Gemmill's know the Borough doesn't legally have the option to make Mr. Blanchard not be able to store equipment in his own garage. As for him blocking the alley, Attorney Ruth suggested they call the police.
- Pastor McKinnie, from the Truth Tabernacle Seventh-Day Adventist Church located at 205 W Main St., wanted to invite Council to their grand opening this Saturday October 14th at noon. They will have a service at noon and some special guests will be there.

SOLICITOR'S REPORT

The report was given by Attorney Ruth

- Approval needed for Resolution 2023-6 - That Dallastown Borough requests a Category 4 Facilities Local Share Assessment grant of \$179,773.00 from the Commonwealth Financing Authority to be used to purchase public works equipment.
Motion: Mr. Liesman moved and was seconded by Mr. Capatch to approve Resolution 2023-6 the request for a Category 4 Facilities Local Share Assessment grant of \$179,773.00 from the Commonwealth Financing Authority to be used to purchase public works equipment.
Motion carried 4-0
- Attorney Ruth is working with Mr. Garabedian on drafting an ordinance for the volunteer firefighter tax refund program. The ordinance will be effective starting in 2024.

ENGINEER'S REPORT

The Engineer's report was given by the Borough Engineer Steve Malesker.

- Mr. Malesker has an application for payment from Mr. Rehab for the sewer maintenance program in the amount of \$98,582.00. Mr. Malesker would like Council to approve the payment contingent upon the review of the grout reports and video logs.
Motion: Mr. Capatch moved and was seconded by Mr. Liesman to approve an application for payment from Mr. Rehab for the sewer maintenance program in the amount of \$98,582.00.
Motion carried 4-0

- Mr. Malesker is getting ready to put the Colonial Park Sewer Extension project out to bid, he is asking Council for approval of the tapping fee study and rate analysis proposal for the project.

Sewer Rate Study:	\$15,600.00
Sewer Capital Charge Study:	
Phase 1 – Preliminary Review:	\$3,500.00
Phase 2 – Capital Charge Update:	\$6,100.00

Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to approve the Colonial Park Sewer Extension project to go out to bid, along with the approval of the tapping fee study and rate analysis proposal for the project.

Motion carried 4-0

- The Act 537 Plan revision was resubmitted to DEP to account for the force main location change and was approved on Oct 4, 2023.
- The MS-4 reports were submitted to DEP on September 25, 2023.
- The York County Planning CDBG grant was approved for the W Chestnut Street Stormwater Basin/Pipe improvement project in the amount of \$39,000. Mr. Malesker needs approval from Council to begin the Engineering on the W Chestnut Street Stormwater Basin/Pipe improvement project.

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to approve Mr. Malesker to begin the Engineering on the W Chestnut Street Stormwater Basin/Pipe improvement project.

Motion carried 4-0

BUSINESS FOR ACTION

No Business for action to discuss.

BUSINESS FOR DISCUSSION/INFORMATION

- Mr. DePoe had nothing to report on Zoning.
- The Borough received a renewal contract from Michelle Klugh for Animal Control Officer for 2024.
- Mr. Garabedian stated Jenny, manager from Windsor Township, had sent out the contracts for the traffic control cooperative agreement, more on this later.

REPORTS

- Police Reports
- Other

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to adjourn the meeting.

Motion carried: 4-0 at 7:56 PM

**Respectfully Submitted,
Carrie Faulkner**