

**DALLASTOWN BOROUGH  
175 E. BROAD STREET  
DALLASTOWN, PA 17313  
BOROUGH COUNCIL MINUTES  
November 13, 2023 – 7:00 PM**

**CALL TO ORDER**

The November 13<sup>th</sup> meeting of the Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

**MEMBERS PRESENT**

Tom Metz - President  
Brad Capatch – Vice President  
Gina Smith – President Pro Temp  
Paul Liesman  
Dave Simpson  
Brian Brenneman

**ALSO PRESENT**

Terry Meyers – Mayor  
David Garabedian – Borough Manager  
Steve Malesker – Borough Engineer  
Peter Ruth – Stock & Leader Solicitor  
Scott DePoe – Zoning Officer  
Joe Joines – Borough Maintenance Manager  
Connie Stokes – Borough Manager

**ABSENT**

Kim Sterner

**ANNOUNCEMENTS**

- November 18<sup>th</sup> – YCBA dinner
- November 25<sup>th</sup> – Tree Lighting/Kids Party

**FIRE COMPANY REPORT**

The Fire report was given by Mr. Brenneman

- SAFER had 91 calls for the month of October.
- The fire hall will be open Saturday November 18<sup>th</sup> for glow bingo, tickets are \$30.00.

**POLICE REPORT**

- There wasn't anything to report.

**APPROVAL OF 10/10/2023 MEETING MINUTES**

**Motion:** Mr. Brenneman moved and was seconded by Mr. Liesman to approve the 10/10/23 meeting minutes.

**Motion carried: 5-0**

**APPROVAL FOR PAYMENT OF BILLS**

**Motion:** Mr. Liesman moved and was seconded by Mr. Simpson to approve the payment of bills as presented.

**Motion carried 5-0**

**APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mr. Liesman moved and was seconded by Mr. Capatch to approve the financial statements as presented.

**Motion carried 5-0**

## MAYOR'S REPORT

Mayor Meyer's had nothing to report.

## VISITORS/PUBLIC COMMENT

Bill & Deb Henry – Dallastown

No visitors for public comment.

## SOLICITOR'S REPORT

The report was given by Attorney Ruth

- Attorney Ruth needs approval from Council to advertise the 2024 Budget. No rate increases for taxes, sewer and trash for the 2024 Budget.  
**Motion:** Mr. Brenneman moved and was seconded by Mr. Liesman to give approval for Attorney Ruth to advertise the 2024 Budget.  
**Motion carried 5-0**
- Approval needed for Resolution 2023-7, Act 44 Compliance.  
**Motion:** Mr. Simpson moved and was seconded by Mr. Capatch to approve Resolution 2023-7  
**Motion carried 5-0**
- The Volunteer Emergency Service tax credit will be advertised at December's meeting. This is for SAFER volunteers only, who will have qualifications that are set forth in the resolution. Some examples are fundraising, responding to calls, and going to trainings. The fire chief will keep track of all volunteers and will submit a notarized list to the Borough of the volunteers that have met the requirements for the relief. If the volunteer owns a home, they can get up to a \$500 credit on their real estate tax. If the volunteer rents, they can get up to a \$500 credit on earned income tax.
- Attorney Ruth has been working with Mr. Garabedian on several ordinance amendments. Attorney Ruth will advertise the ordinance amendments in December.

## ENGINEER'S REPORT

The Engineer's report was given by the Borough Engineer Steve Malesker.

- Mr. Malesker needs approval from council for the Uniform Environment Report proposal. The proposal consists of HRG's review of the Colonial Heights sewer project's impacts on farmland, to see if they need to be mitigated, and to check the flood plain. HRG's fee is \$5,000, which this proposal is needed for the Pennvest application. Mr. Malesker also needs the approval from Council for the construction phase proposal of the pump station for the Colonial Heights sewer project in the amount of \$12,000.00 for Bidding Phase Services, \$20,150.00 for COSTARS Coordination Phase, and \$236,400.00 for Construction Phase.  
**Motion:** Mr. Brenneman moved and was seconded by Mr. Liesman to approve the Uniform Environment Report and the Construction phase proposal for the Pennvest application.  
**Motion carried 5-0**
- The Borough received the videos from Mr. Rehab for the Sewer Maintenance program. Mr. Joines will be reviewing the videos.
- The Borough has met with the engineers from HRG. Engineering has begun on the W Chestnut Street stormwater basin. Attorney Ruth is sending a letter to Ivey Homeowners Association for them to fix their storm water issues.
- Mr. Malesker stated the Colonial Heights Development sewer rate study is being worked out and he is hoping to know more by next month's meeting.

## BUSINESS FOR ACTION

- The Borough applied for a Statewide Local Share Assessment grant that is due at the end of November. Mr. Garabedian is asking Council to approve Mrs. Stokes to sign Resolution 2023 – 8 for the LSA application.  
**Motion:** Mr. Simpson moved and was seconded by Mr. Brenneman to approve Mrs. Stokes to sign Resolution 2023- 8 for the LSA application.

**Motion carried 5-0**

**BUSINESS FOR DISCUSSION/INFORMATION**

- Mr. DePoe had nothing to report on Zoning.
- Mr. Garabedian let Council know starting next year the tree lighting/kids party will be changed to the first Saturday in December.

**REPORTS**

- Police Reports
- Other

**ADJOURNMENT**

**Motion:** Mr. Liesman moved and was seconded by Mr. Simpson to adjourn the meeting.

**Motion carried: 5-0 at 7:48 PM**

**Respectfully Submitted,  
Carrie Faulkner**