



Borough of Dallastown

175 E. Broad Street, Dallastown, PA 17313

Telephone: (717) 244-6626 Fax: (717) 244-1076

Rental Unit Annual Registration Form - 2024

Owner / Agent Information (circle one)

Name: _____

Address: _____

Phone: _____ Email _____

Rental Property Address (list all rental units in Dallastown Borough)

Current Tenants Names / Phone Number / Move-In Dates

Registration Fee = \$100.00 per unit

_____ # of unit's X \$100.00 per unit = \$ _____ Check #: _____

Forms of payment accepted: Cash, Check, or Money Order made payable to Dallastown Borough

If the registration fee is unpaid, after March 1, 2024, a \$10 late fee will be applied each month thereafter

I certify that all the information provided in this application is accurate and current.

Owner / Agent Signature _____ Date _____

§151-14 Registration required.

Every person proposing to operate a rental property or rental property rooming house approved by the Borough for such purpose shall be required to register said rental property or rental property rooming house with the Borough of Dallastown. A registration fee is hereby imposed upon each rental property or rental property rooming house located in the Borough of Dallastown and shall be paid to the Borough of Dallastown by the owner thereof. If a rental property contains more than one dwelling unit, the registration fee is hereby imposed upon each such dwelling unit. If the rental registration fee remains unpaid as of the last business day in February for any year in which it is due, a fee of Ten and 00/100 (\$10.00) Dollars per month shall be added on the first day of every month the rental registration fee remains unpaid. This amount shall be due in addition to any other amounts set forth herein for non-compliance with the terms of this Ordinance and may be increased or decreased by Resolution of Council.

SECTION 10. This Ordinance shall become effective immediately after enactment.

SECTION 11. If any clause, sentence or other provisions of this Ordinance should be declared unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect the remaining provisions of this Ordinance, and the Borough Council declares that it would have adopted this Ordinance had such unconstitutional, illegal or invalid provisions not been contained herein.

SECTION 12: All other Ordinances inconsistent with this Ordinance, are hereby repealed insofar, but only insofar, as they are inconsistent herewith.

ENACTED AND ORDAINED this 11th day of December, 2023.

ATTEST

Connie Stokes
Connie Stokes, Secretary

BOROUGH OF DALLASTOWN

By: Tomas D. Metz (SEAL)
Tomas D. Metz,
Borough Council President

APPROVED this 11th day of December, 2023.

Terry L. Meyers, Sr.
Terry Meyers, Sr., Mayor