

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
MARCH 14, 2022 – 7:00 PM**

CALL TO ORDER

The March 14th meeting of Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

MEMBERS PRESENT

Tom Metz - President
Brad Capatch – Vice President
Gina Smith – President Pro Temp
Paul Liesman
Brian Brenneman

ABSENT

Kim Sterner

ALSO PRESENT

Terry Meyers – Mayor
Connie Stokes – Borough Manager
Peter Ruth – Stock & Leader – Solicitor
Steve Malesker – Borough Engineer
David Garabedian- Zoning Officer
Joe Joines- Maintenance

ANNOUNCEMENTS

- May 21st – Food Truck Night

FIRE COMPANY REPORT

- Mr. Myers was unable to find a recent Land Agreement between the Borough and the Fire Dept. Attorney Ruth will print up a new Land Agreement and have both parties sign the agreement.

POLICE REPORT

No Police Officer was present.

APPROVAL OF 02/14/2022 MEETING MINUTES

Motion: Mr. Brenneman moved and was seconded by Mr. Capatch to approve the 02/14/22 meeting minutes.

Motion carried 4-0

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to approve the payment of bills as presented.

Motion carried 4-0

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Liesman moved and was seconded by Mr. Brenneman to approve the financial statements as presented.

Motion carried 4-0

MAYOR’S REPORT

Mayor Meyers had nothing to report

VISITORS/PUBLIC COMMENT

Bill & Deb Henry – 255 Oak Rd
Barry Myers – SAFER
David Simpson – 342 S Pleasant
No visitor for public comment.

SOLICITOR'S REPORT

Solicitor's report was given by Attorney Ruth.

- Each Council member received a copy of the franchise agreement from Shentel. Attorney Ruth would like Council to view the franchise agreement. If Council would like to move forward with Shentel, a public meeting would be held on April 11th at 6:30 pm before the Council meeting.
- Approval needed of Resolution #2022-2 – the Borough is submitting for a Statewide Local Share Assessment grant of \$50,000 from the Commonwealth Financing Authority to be used for a feasibility study and planning to construct a new maintenance building at the old maintenance building lot on Maple St..
Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to approve Resolution #2022-2.
Motion carried 4-0.
- Approval needed of Resolution #2022-3 – the Borough is submitting for a Statewide Local Share Assessment grant of 1,000,000 from the Commonwealth Financing Authority to be used for the Colonial Park Sewer System Extension project.
Motion: Mr. Liesman moved and was seconded by Mr. Brenneman to approve Resolution #2022-3.
Motion carried 4-0.
- Attorney Ruth has drawn up a letter for Mr. & Mrs. Deller on the sanitary sewer easement. A pump station is to go on part of their property for the Colonial Park sewer project.
- Approval needed of Resolution #2022-4– for the Traffic & Signal Maintenance Agreement with the Department of Transportation PennDOT.
Motion: Mr. Liesman moved and was seconded by Mr. Brenneman to approve Resolution #2022-4.
Motion carried 4-0.
- Attorney Ruth made some changes to the Rental Property Ordinance. Attorney Ruth is asking for Council's approval to advertise Ordinance #597.
Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to approve Attorney Ruth to advertise the revised Rental Ordinance #597.
Motion carried 4-0.
- Mr. Womack gave a letter to the Borough, letting Council know that he is no longer seeking the seat on Council. Attorney Ruth is asking approval for Council to except Mr. Womack's letter.
Motion: Mr. Brenneman moved and was seconded by Mr. Capatch to except Mr. Womack's letter of not seeking a seat on Borough Council.
Motion carried 4-0.
- The Cohen Group would like to assist the Borough in viewing the Comcast cable Franchise Agreement.

ENGINEER'S REPORT

The Engineer's report was given by the Borough Engineer Steve Malesker.

- Mr. Malesker is asking for approval from Council for change order # 3 in the amount of \$11,620.00 for additional grout used on the sewer maintenance project through Pipe Services.
Motion: Mr. Liesman moved and was seconded by Mr. Capatch to approve Mr. Malesker's request for a change order to increase contract amount of \$11,620.00 to Pipe Services.
Motion carried 4-0
- Each Council member received a proposal in their packets for the Colonial Heights project to review. Mr. Malesker is asking Councils approval to except the proposal for the start of the engineering on the project through HRG.
Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to except the proposal for the start of the engineering through HRG for the Colonial Heights sewer project.
Motion carried 4-0
- As the Borough moves forward with the Colonial Heights sewer project they are hoping to come upon more grant money to help keep the cost down.
- The final Application for payment #5 in the amount of \$27,125.07 to Pipe Services on the sanitary sewer maintenance program was ready for Councils approval.

Motion: Mr. Liesman moved and was seconded by Mr. Brenneman to approve application for payment #5 in the amount of \$27,125.07 to Pipe Services on the sanitary sewer maintenance program.

Motion carried 4-0

BUSINESS FOR ACTION

There was no business for action.

BUSINESS FOR DISCUSSION/INFORMATION

Zoning Report given by Mr. Garabedian.

- 400 E Locust - Mr. Garabedian has not heard back from the new owners since February's meeting.
- 100 E Broad – Mr. Garabedian is waiting on notice from Woda when they will be at the Council meeting for final approval/signatures.

REPORTS

- Police Reports
- other

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to adjourn the meeting.

Motion carried: 4-0.

**Respectfully Submitted,
Carrie Faulkner**