

**DALLASTOWN BOROUGH**  
**175 E. BROAD STREET**  
**DALLASTOWN, PA 17313**  
**BOROUGH COUNCIL MINUTES**  
**March 25, 2024 – 7:00 PM**

**CALL TO ORDER**

The March 25<sup>th</sup> meeting of the Dallastown Borough Council was called to order by Council Vice President, Brad Capatch, followed by the pledge of allegiance and roll call.

**MEMBERS PRESENT**

Brad Capatch – Vice President  
Gina Smith – President Pro Temp  
Paul Liesman  
Dave Simpson  
Brian Brenneman  
Doug Miller

**ALSO PRESENT**

David Garabedian – Borough Manager  
Steve Malesker – Borough Engineer  
Joe Joines – Borough Maintenance Supervisor  
Connie Stokes – Borough Manager  
Adrienne M. Vicari  
Brooke Semanchik

**ABSENT**

Tom Metz - President  
Terry Meyers – Mayor  
Peter Ruth – Stock & Leader Solicitor  
Scott DePoe – Zoning Officer

**ANNOUNCEMENTS**

- March 29<sup>th</sup> – Office will be closed for Good Friday.

**APPROVAL OF 03/11/2024 MEETING MINUTES**

**Motion:** Mr. Brenneman moved and was seconded by Mr. Liesman to approve the 03/11/24 meeting minutes.

**Motion carried: 6-0.**

**VISITORS/PUBLIC COMMENT**

There were no visitors for public comment.

**BUSINESS FOR ACTION**

- Mrs. Stokes is retiring at the end of this month the approval is needed from Council to make Mr. Garabedian the Pension Administrator starting on April 01, 2024.  
**Motion:** Mr. Brenneman moved and was seconded by Mr. Liesman to approve making Mr. Garabedian the Pension Administrator starting on April 01, 2024.  
**Motion carried: 6-0.**

**BUSINESS FOR DISCUSSION/INFORMATION**

- Adrienne and Brooke, with HRG, presented their findings on the tapping fee/rate study for the Colonial Heights public sewer project. The separate fees were defined, and a few different scenarios were discussed. This presentation was for informational purposes only as no voting took place. Council was given packets to further read and discuss at April's meeting.

**ADJOURNMENT**

**Motion:** Mr. Brenneman moved and was seconded by Mr. Liesman to adjourn the meeting.

**Motion carried: 6-0 at 8:37 PM**

**Respectfully Submitted,  
Carrie Faulkner**