

**DALLASTOWN BOROUGH  
175 E. BROAD STREET  
DALLASTOWN, PA 17313  
BOROUGH COUNCIL MINUTES  
MAY 12, 2025 – 7:00 PM**

**CALL TO ORDER**

The May 12<sup>th</sup> meeting of the Dallastown Borough Council was called to order by Council President, Tom Metz followed by the pledge of allegiance and roll call.

**MEMBERS PRESENT**

Tom Metz - President  
Brad Capatch – Vice President  
Gina Smith – President Pro Temp  
Dave Simpson  
Brian Brenneman  
Doug Miller

**ABSENT**

Paul Liesman

**ALSO PRESENT**

Terry Meyers – Mayor  
David Garabedian – Borough Manager  
Steve Malesker – Borough Engineer  
Peter Ruth – Saxton & Stump  
Joe Joines – Borough Maintenance Supervisor

**ANNOUNCEMENTS**

- HRG Revolution Game May 21<sup>st</sup>
- Municipal Primary Election May 20<sup>th</sup>
- Memorial Day – May 26<sup>th</sup>, Office closed
- YCBA June Meeting – June 26<sup>th</sup>, Lake Redman

**FIRE COMPANY REPORT**

No one was present.

**POLICE REPORT**

Report given by Lt. Corey Sheaffer

- There were 94 calls in the Borough from April 14, 2025 to May 12, 2025.
- YCRPD will be patrolling Cougar field during any games at the field.

**APPROVAL OF 4/14/2025 MEETING MINUTES**

**Motion:** Mr. Simpson moved and was seconded by Mr. Brenneman to approve the 4/14/2025 meeting minutes.

**Motion carried: 6-0**

**APPROVAL FOR PAYMENT OF BILLS**

**Motion:** Mr. Simpson moved and was seconded by Mr. Brenneman to approve the payment of bills as presented.

**Motion carried 6-0**

**APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mr. Simpson moved and was seconded by Mr. Brenneman to approve the financial statements as presented.

**Motion carried 6-0**

**MAYOR'S REPORT**

Mayor Meyers has nothing to report.

## **VISITORS/PUBLIC COMMENT**

Corey Sheaffer - YCRPD

Shelley Lindsay – 120 Maylyn Ave

Bill & Deb Henry – Dallastown

Keith Metzel – 115 April Lane

- Shelley Lindsay, 120 Maylyn Ave – Ms. Lindsay wanted to follow up on 111 Maylyn Ave. Mr. Garabedian said the escrow money was used to complete the siding, windows and garage door. The completed work was inspected. Ms. Lindsay has asked about the ditch on the property. There is grass growing out of it and the grass needs to be mowed. Mr. Garabedian stated that the Borough Zoning Officer has issued a letter to the property owner informing them to take care of the property maintenance per the ordinance.

## **SOLICITOR REPORT**

Report was given by Attorney Ruth

- The lease between Dallastown Borough and the Historical Society will be up for renewal in October 2025. Per last month's meeting, Ms. Ferree and Ms. Grove are asking Council to extend their lease for a longer term. Attorney Ruth needs approval from Council to extend the lease to October 2050.  
**Motion:** Mr. Brenneman moved and was seconded by Mr. Simpson to approve the extended lease till October 2050.

**Motion carried 6-0**

## **ENGINEER'S REPORT**

The Engineer's report was given by the Borough Engineer Steve Malesker.

- The 2025 Sewer Maintenance Program was awarded to Mr. Rehab. Approval is needed to have Mr. Rehab start on June 16, 2025.

**Motion:** Mr. Brenneman moved and was seconded by Mr. Simpson to approve Mr. Rehab starting on June 16, 2025.

**Motion carried 6-0**

- The Colonial Heights sewer extension project is coming along. Act 537 was submitted on March 26<sup>th</sup>. A planning consultation was held with PENNVEST on March 31<sup>st</sup>. The Water Quality Management Permit Application was submitted on April 11<sup>th</sup>. PENNVEST recommends not submitting the application in May as all permits must be in-hand before applying. Mr. Malesker is hoping to have the permits allowing the borough to apply in August. Approval is needed for Resolution 2025-07, Resolution to Apply for PENNVEST funding once all permits have been obtained.

**Motion:** Mr. Capatch moved and was seconded by Ms. Smith to approve Resolution 2025-07, Resolution to Apply for PENNVEST funding once all permits have been obtained.

**Motion carried 6-0**

- HRG has performed a site inspection for the Lombard Commons project on April 24, 2025. Approval is needed from Council for a Financial Security reduction from \$179,332 to \$3,425 based on the inspection performed by HRG.

**Motion:** Mr. Brenneman moved and was seconded by Mr. Simpson to approve a security reduction from \$179,332 to \$3,425 based on the inspection performed by HRG.

**Motion carried 6-0**

- Barrasso Excavation should be finished the CDBG project on W. Chestnut St. and W. Broad St. by next week.

### **BUSINESS FOR ACTION**

- Application for payment #2 in the amount of \$152,839.82 to York Excavating for the park project was submitted for approval by Council.

**Motion:** Mr. Capatch moved and was seconded by Ms. Smith to approve payment #3 in the amount of \$152,839.82 to York Excavating for the park project.

**Motion carried 6-0**

### **BUSINESS FOR DISCUSSION/INFORMATION**

- Zoning Officer Report was in packets and given to Council for them to review.
- Bethlehem Life Church would like to have a Knox Box on their property in case of a fire. Attorney Ruth stated the Borough does not have any Ordinances regulating Knox Boxes.

### **REPORTS**

- Police Report
- SAFER
- Other

### **ADJOURNMENT**

**Motion:** Mr. Brenneman moved and was seconded by Mr. Simpson to adjourn the meeting.

**Motion carried: 6-0 at 7:23 PM**

**Respectfully Submitted,  
Carrie Faulkner**