

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
AUGUST 14, 2023 – 7:00 PM**

CALL TO ORDER

The August 14th meeting of Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

MEMBERS PRESENT

Tom Metz - President
Brad Capatch – Vice President
Gina Smith – President Pro Temp
Paul Liesman
Dave Simpson
Brian Brenneman

ALSO PRESENT

Terry Meyers – Mayor
David Garabedian – Borough Manager
Steve Malesker – Borough Engineer
Peter Ruth – Stock & Leader Solicitor
Scott DePoe - Zoning Officer
Joe Joines – Borough Maintenance Manager

ABSENT

Kim Sterner

ANNOUNCEMENTS

- August 15 – 19 Carnival

FIRE COMPANY REPORT

- Mr. Brenneman stated SAFER received 9 trophies at the York County Fire Prevention event.

POLICE REPORT

The report was given by Chief Damon.

- From July 1st to Aug 14th there were 125 calls in the Borough. Most of the calls were accidents, suspicious calls and mental health calls.
- The Police department is currently down 4 officers, and 2 officers will be retiring at the end of the year. The department is looking to hire 6 officers.

APPROVAL OF 6/26/2023 MEETING MINUTES

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to approve the 6/26/23 meeting minutes.

Motion carried: 6-0

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve the payment of bills as presented.

Motion carried 6-0

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to approve the financial statements as presented.

Motion carried 6-0

MAYOR’S REPORT

Report was given by Mayor Meyer’s.

- Mayor Meyer’s attended National Night Out on August 1st; he stated it was a good turn out this year.

VISITORS/PUBLIC COMMENT

Rick Bogart – Kaltreider Benfer Library

Tim Damon- YCRPD

Sarah & Marc Laucks – 245 S Charles St

- Mr. Bogart stated the library expansion was completed in March. The library has an area for teens, adults, and children. Mr. Bogart is asking the Borough, when doing our budget for next year, to consider giving the same donation of \$4,500 or more if possible. This will help them to be able to add some audio-visual stuff in the future.
- Mrs. Laucks from 245 S Charles St came to council this evening to let them know the residents who live around Cougar Field are having continuing parking problems. Mrs. Laucks is asking council to consider having a traffic study done on S Charles and Girard, install 3 “slow down children at play” signs and speed humps. Mrs. Laucks would also like to see a 4-way stop sign at the corner of S Charles and Girard.

SOLICITOR’S REPORT

The report was given by Attorney Ruth

- Attorney Ruth needs approval from Council to award JMT for their bid in the amount of \$78, 985.00 for the Dallastown Community Park Improvement Project.
Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to approve paying JMT in the amount of \$78, 985.00 for the Dallastown Community Park Improvement Project.
Motion carried 6-0.
- Attorney Ruth needs approval from Council to approve Act 537 for the Fire insurance proceeds totaling \$47,672.90 (the “Escrow Funds”) at 111 Maylynn Ave. The Borough and the property owner, Ms. Sweeney, have an agreement for the escrow funds to be used to fix the exterior of the property first. Once the exterior has been fixed the Borough will need to inspect the work before the funds are distributed.
Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve the agreement for the escrow funds totaling \$47,672.90 to be used to fix the exterior of the property first at 111 Maylynn Ave.
Motion carried 6-0.

ENGINEER’S REPORT

The Engineer’s report was given by the Borough Engineer Steve Malesker.

- Mr. Rehab was to start the sewer maintenance project on July 24, 2023. They started on July 31, 2023. Mr. Rehab was in the Borough for about a week then pulled out stating they will be back around October 2, 2023. Per the contract, Mr. Rehab was to be finished by September 31, 2023. This will delay other projects going on in the Borough.
- The Borough is considering applying to Pennvest for the funds to complete the construction of a gravity collection system and a submersible Pump Station to connect residents of Colonial Park area to the public sewer system. The Borough had requested a proposal from HRG for Pennvest services. Mr. Malesker is asking for the approval from Council to accept the HRG proposal in the amount of \$14, 800.00 to assist in applying for the funds through Pennvest.
Motion: Mr. Liesman moved and was seconded by Mr. Brenneman to approve paying HRG in the amount of \$14, 800.00 to assist in applying for the funds through Pennvest.
Motion carried 6-0.
- Plans have been drawn up for the Colonial Park Sanitary Sewer extension discharge to be on S Fern Ave. The cost would be \$230,275.02. The Borough did some investigating to see if there would be a more cost-effective and easier route for the force main. Borough Maintenance discovered an easier route, less cost, and less easements to change the force main to be at E Gay and S Pleasant rather than S Fern Ave. The cost difference would be \$11, 646.10, which was provided by HRG engineers. Mr. Malesker let the Council know if they would like to make the change to the force main, they will have to reengineer, resubmit, and readvertise which can take 30 days plus.

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve Mr. Malesker to change the Colonial Park force main to be at E Gay and S Pleasant rather than S Fern Ave.

Motion carried 6-0.

- Mr. Malesker needs approval from Council to act and authorize the NPDES permit applications.
 1. York County Conservation District in the amount of \$8,450.
 2. York County Conservation District Clean Water Fund in the amount \$500.
 3. Commonwealth of Pennsylvania Clean Water Fund in the amount \$1,100.

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to act and authorize the NPDES permit applications above.

Motion carried 6-0

BUSINESS FOR ACTION

- Intergovernmental Cooperation agreement - A few Municipalities are looking to make one large advertisement for Maintenance and Repair of Traffic Control Devices. Windsor Township will get the bid specs, by the end of August. Attorney Ruth is asking for the approval from Council to review the final specs before entering into the agreement.

Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to approve Attorney Ruth to review the final specs before entering into the agreement.

Motion carried 6-0

- Approval needed of Resolution #2023-6 - Intergovernmental Cooperation agreement for the joint maintenance and repair services for traffic control devices.

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to approve Resolution #2023-6.

Motion carried 6-0

BUSINESS FOR DISCUSSION/INFORMATION

- Mr. DePoe had nothing to report on Zoning.

REPORTS

- Police Reports
- Other

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to adjourn the meeting.

Motion carried: 6-0 at 8:13 pm

**Respectfully Submitted,
Carrie Faulkner**