

**DALLASTOWN-YOE WATER AUTHORITY  
175 E BROAD STREET  
DALLASTOWN, PA 17313  
JULY 12, 2017 – 7:00 PM  
MEETING MINUTES**

**CALL TO ORDER**

The July 12<sup>th</sup> meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Patricia Myers followed by the pledge of allegiance.

**MEMBERS PRESENT**

Patricia Myers  
Steve Malesker  
Pat Callahan  
Susan Sprague  
Michael McGonagle

**ALSO PRESENT**

Connie Stokes – Borough Manager  
Peter Ruth – Stock & Leader - Solicitor  
Dennis Sarpfen – Holley & Assoc. - Engineer  
Joe Joines - Maintenance

**ACTION ON THE 6/14/17 MEETING MINUTES**

**Motion:** Mr. Callahan moved and was seconded by Mr. Malesker to approve the 6/14/17 meeting minutes as presented.

**Motion carried 5-0.**

**VISITORS**

- Nathan Elfner – Mr. Elfner owns 424 W. Main Street and asked the Authority for a waiver of the late fee & shut off notice fee. He has been making payments thru bill pay and didn't realize there was a problem with the way the payments were being received from the bank until now. Previous payments were apparently applied correctly to each account before. He said he didn't realize the water was separate from the sewer and trash. A payment was received from his bank made out to Dallastown Borough with the sewer/trash account number on it. The payment was applied to his sewer trash account, but should have been applied to his water account. This payment was received well before the water due date. He has made corrections to his bill pay for both accounts so payments going forward will be correct. Attorney Ruth stated that everyone is treated the same and fees have never been waived before, but he would defer to the Authority. The Authority would like some research done on previous payments in house before rendering a decision. Mr. Elfner will be contacted.

**ENGINEER'S REPORT**

- Elevations will be done to the Denton & Park Street tanks.
- A new 6" water line was installed on Kirsta Lane. The line ran for 230' from the blow-off at Kirsta looping up to Wilson. Materials and labor came in at approximately \$18,000.
- Kinsley Construction sent C.S. Davidson a no-cost change order to extend the contract time on Gay Street for 30 additional days. The completion date is August 6<sup>th</sup>.

**Motion:** Ms. Sprague moved and was seconded by Mr. Callahan to approve the no-cost change order for a 30 day extension on Gay Street submitted by Kinsley Construction.

**Motion carried 5-0.**

- The new main is in on Charles Street and they are now working on the service lines.

#### **SOLICITOR'S REPORT**

- A Right-to-Know request was received from Red Lion Municipal Authority. They are requesting all correspondence, contracts, etc. between Dallastown-Yoe Water Authority and York Water. A copy of a letter that was sent to PUC by RLMA's counsel was received by Attorney Ruth and York Water. The letter was concerning the Emergency Interconnect agreement between DYWA and York Water. The letter was putting the PUC on notice. This is York Water's fight, not DYWA's. It is not formal litigation at this point.

#### **MANAGER'S REPORT**

- The next annual joint meeting with Red Lion Municipal Authority is August 23<sup>rd</sup> at 6:30 pm at Red Lion.
- Tank Level Report
- Master Meter reads
- Maintenance Log

**NEW BUSINESS TO COME BEFORE THE AUTHORITY** – There was no new business.

#### **APPROVAL OF BILLS**

**Motion:** Mr. Malesker moved and was seconded by Mr. Callahan to approve the bills as presented.

**Motion carried 5-0.**

#### **APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mr. Callahan moved and was seconded by Mr. McGonagle to approve the financial statements as presented.

**Motion carried 5-0.**

#### **ADJOURNMENT**

**Motion:** Mr. Malesker moved and was seconded by Mr. Callahan to adjourn the meeting.

**Motion carried 5-0. 7:42 PM**

Respectfully Submitted,

Susan Wertz