

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
APRIL 12, 2017 – 7:00 PM
MEETING MINUTES**

CALL TO ORDER

The April 12th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Patricia Myers followed by the pledge of allegiance.

MEMBERS PRESENT

Patricia Myers
Steve Malesker
Susan Sprague
Michael McGonagle

ALSO PRESENT

Connie Stokes – Borough Manager
Dennis Sarpfen – Holley & Assoc. – Engineer

ABSENT

Patrick Callahan
Peter Ruth – Stock & Leader – Solicitor

ACTION ON THE 3/8/17 MEETING MINUTES

Motion: Mr. Malesker moved and was seconded by Ms. Sprague to approve the 3/8/17 meeting minutes as presented.

Motion carried 4-0.

VISITORS

- Mark Hubler – 10 Susan Drive – Has lived at that address for 3 years, but the past two quarters he has not received his water bills. Because he did not receive a bill, he asked for the extra fees to be waived. He stated that it is the Authority's responsibility to get his bill to him. Ms. Stokes & the Authority explained that it is his responsibility to know when bills are due. All the bills were mailed at the same time and the Authority is not able to control Post Office deliveries. The extra fees were not waived.

ENGINEER'S REPORT

- Mr. Sarpfen had invited the Authority at the March meeting to look at the new tank in New Freedom for ideas for the Park Street tank. The invitation is still open, a time just needs to be scheduled.
- Bids to replace the water main on Gay Street were opened in March. Kinsley was the low bid and was quite a bit under what was budgeted, so Kinsley was awarded the bid. Bonds and insurance were submitted and everything has check out. Now the agreements are ready to be executed.
Motion: Mr. Malesker moved and was seconded by Mr. McGonagle to execute the agreements with Kinsley for the water project on Gay Street.
Motion carried 4-0.
- Joe Joines got a three quotes (under \$19,700) for extending the main on Kirsta with a loop on Wilson plus 1 more valve. Both dead end right now plus there is only one valve to shut the area off. The three quotes received were from Fitz & Smith (\$15,200.00), Kinsley (\$19,200.00) and Restuccia (\$19,300.00). Material cost was below \$10,500.00, so the quote from LB Water was the only one needed.

Motion: Mr. Malesker moved and was seconded by Mr. McGonagle to award the quote to Fitz & Smith at \$15,200.00.

Motion carried 4-0.

- Kinsley has not contacted the Borough as to when they want to start the Gay Street project. If they want to start prior to the May meeting, authorization should be given to Ms. Stokes to execute the Order to Proceed.

Motion: Mr. Malesker moved and was seconded by Ms. Sprague to authorize Ms. Stokes to execute the Order to Proceed.

Motion carried 4-0

SOLICITOR'S REPORT – Solicitor was not present and there was nothing to report.

MANAGER'S REPORT

- There has been two main breaks, one on Bradley and the other on S. Park. Both were 6" shear breaks and both were repaired.
- On June 22nd the York County Boroughs Association has their quarterly meeting at Lake Redman. The Speaker is Jeff Hines, CEO of York Water Co. The topic is lead in water. Prior to the meeting, there will be a tour at the York Water Filter Plant and members of the Authority were invited to join them in the tour.
- Retainage from projects done the end of the growing season last year on Charles Street & W. Broad Street in Yoe was held for some restoration work. They were to return this year to finish the grading and seeding. Joe Joines has found some issues in Yoe particularly. A motion was requested in case all the work is done to the Borough's satisfaction prior to the next meeting, that the retainage is release to Kinsley as follows: \$24,562.90 for Charles Street and \$24,958.15 for Broad Street in Yoe.

Motion: Mr. Malesker moved and was seconded by Mr. McGonagle to authorize the release of the retainage to Kinsley for Charles Street & Broad Street in Yoe as soon as the work is completed to Borough satisfaction.

Motion carried 4-0.

- The Borough is applying for CDBG funds. Available funds will be dependent on the proposed Presidential budget. Several joint projects with Borough & Water Authority have been done under that. A Resolution was done for the Water Authority to apply for CDBG funds jointly with the Borough.

Motion: Mr. Malesker moved and was seconded by Ms. Sprague to execute the Resolution in order to apply for CDBG funds jointly with the Borough.

Motion carried 4-0.

- Tank Level Report
- Master Meter Reads

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

There was no other new business to come to the attention of the Authority.

APPROVAL OF BILLS

Motion: Mr. Malesker moved and was seconded by Mr. McGonagle to approve the bills as presented.

Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. McGonald moved and was seconded by Mr. Malesker to approve the financial statements as presented.

Motion carried 4-0.

ADJOURNMENT

Motion: Mr. Malesker moved to adjourn. **7:25 PM**

Respectfully Submitted,

Susan Wertz