

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
AUGUST 10, 2015 – 6:00 PM
MEETING MINUTES**

CALL TO ORDER

The August 10th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz, followed by the pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Steve Malesker
Tana Bentzel
Pat Callahan

ALSO PRESENT

Connie Stokes – Borough Manager
Dennis Sarpem – Holley & Assoc. – Engineer
Peter Ruth – Stock & Leader - Solicitor
(Filled in for Attorney Jones)

ABSENT

Patricia Myers
David Jones – Stock & Leader – Solicitor

ACTION ON THE 7/8/15 MEETING MINUTES

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve the 7/8/15 meeting minutes as presented.

Motion carried 4-0.

VISITORS

- Benita Holloman – 475 Pulaski Place, Dallastown – Ms. Holloman asked that the new \$15.00 fee be waived. Ms. Stokes explained to her that fee was to cover the mailing of the shut-off notice. The Authority is following procedures per the Municipal Authorities Act and according to Mr. Jones, the Authority’s attorney. Every customer had been notified several times since the end of last year that these new procedures were due to go in effect the second quarter of 2015. An explanation letter was mailed, it was on the actual bill in March and again in June, in both Dallastown’s and York Township’s Newsletters, on Dallastown Borough’s website, plus posted at the Dallastown Borough Office and on the board at Walnut & Main. The June bill actually listed the dates that the shut off notices would be sent out with the fee that would be accessed and when the postings would begin including the fee that would be accessed for that. The Authority denied Ms. Holloman’s request.
- Wendy & Bill Parde – 2968 Woodshead Terrace – Mr. & Mrs. Parde were also asking for a waiver of the new fees, in particular the \$35.00 posting fee. They felt they had unusual circumstances to warrant the waiver. They thought the bill was paid online before they left for vacation, but didn’t realize until they got home that it wasn’t. At that point, there was no time to rectify the situation. The Authority agreed that a waiver of the fees could not be done for the same reasons as they gave Ms. Holloman.

ENGINEER’S REPORT

- The drafting of the Lions Park & Denton tanks seems to be going okay. However, Red Lion is still having some trouble keeping the tanks full. Mr. Joines was asked to log information. At the joint meeting last

month between Red Lion & Dallastown-Yoe, the question was posed to RLMA, but they could not answer the question, which was not helpful at all.

- Mr. Sarpen finished reviewing the Authority's Rules & Regulations and emailed all his notes to Attorney Jones and Ms. Stokes.

SOLICITOR'S REPORT

- The Verizon Agreement was returned to Attorney Jones.
- Copies of the PA State Law/PA Water Services Act was distributed to all Authority members.

MANAGER'S REPORT

- Pete Ehrhart, Jarod Bull & Mark Barnhart all passed their water test and are now applying to DEP for their licensing.
- Tank Level Report
- Master Meter Reads
- Maintenance Log

OTHER BUSINESS TO COME BEFORE THE AUTHORITY – N/A

APPROVAL OF BILLS

Motion: Mr. Callahan moved and was seconded by Ms. Bentzel to approve the bills as presented.

Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Malesker moved and was seconded by Mr. Callahan to approve the financial statements as presented.

Motion carried 4-0.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to adjourn the meeting.

Motion carried 4-0.

Respectfully Submitted,

Susan A. Wertz