

**DALLASTOWN-YOE WATER AUTHORITY
175 E BROAD STREET
DALLASTOWN, PA 17313
MEETING MINUTES
DECEMBER 12, 2018 – 8:00 PM**

CALL TO ORDER

The December 12th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Vice Chairman, Steve Malesker, followed by the pledge of allegiance.

MEMBERS PRESENT

Steve Malesker
Susan Sprague
Pat Callahan
Michael McGonagle

ALSO PRESENT

Connie Stokes – Borough Manager
Peter Ruth – Stock & Leader – Solicitor
Chad Kehew – Holley & Assoc. – Engineer
Joe Joines – Maintenance

ABSENT

Patricia Myers

ACTION ON THE 11/12/18 MEETING MINUTES

Motion: Mr. Callahan moved and was seconded by Ms. Sprague to approve the 11/12/18 meeting minutes as presented.

Motion carried 4-0.

VISITORS

Joseph Camara, 709 St. Johns Place, addressed the Authority concerning forgiveness on his high water bill due to a leak in his bathroom. Attorney Ruth explained the Authority has already paid for the water that was used and for the Authority to forgive the bill would be like passing the burden along to all the customers in the water system. Every customer must be treated the same. Payment arrangements could be made. The Authority agreed.

ENGINEER'S REPORT

- Plans were received from Johnston & Associates for the new Burger King located at 3100 Cape Horn Road. Mr. Kehew reviewed the plans and found a few things that needed to be changed. The meter pit was located too close to the building plus a correction to the wording in the plan notes concerning a pressure reducing valve being needed if the PSI is 70 lbs. or over. If the Authority is agreeable to these contingencies, Mr. Kehew will contact Johnston & Assoc. tomorrow. There was a question and discussion as to whether or not the plans need to be signed by the Authority. Since there is no main involved or a right of way needed by the Authority, the plans will not need to be signed. Ms. Stokes will provide them with a letter.

Motion: Ms. Sprague moved and was seconded by Mr. McGonagle to approve the preliminary land development plan for 3100 Cape Horn Road, contingent on changing the wording concerning the pressure reducing valve in the plan notes and relocating the meter pit.

Motion carried 4-0.

- Preliminary plans were also received from Snyder, Secary & Associates for Hudson Ridge which is to be a large multi-family development of townhouses and apartments in York Township. There will be approximately 300 units. Mr. Kehew met with Joe Joines to review the plans and they put together some comments which recently went to the developer. Revised plans have not been received back from them at this time. The plans show public streets, plus some private streets where the apartments will be located. The townhouses will be on the public streets. There will be quite a bit of main added. The plans will need to clarify that all the water mains shown will need to be dedicated to Dallastown-Yoe Water Authority. The mains will loop through the development connecting to a blow offs on Chapel Church Road and Yoe Drive at Chapel Church Road. There is also 22 hydrants within the development.
- Mr. Kehew updated the tank chart that was discussed at the last meeting. He received some additional prices from McDermott/CBI for a composite tank which, for them, is more expensive. They lean towards the pedisphere (golf ball on tee) which is less expensive. He also spoke to someone from Caldwell Tanks and got some prices which were a little less than the McDermott prices. They also feel the pedisphere is more economical, but that type of tank needs to be painted which is very expensive. The Authority will need to decide which route to go as far as the style of the tank. Mr. Kehew will research the cost for demolition of the existing tanks. The Authority members will think about it and discuss again at the January meeting.

SOLICITOR'S REPORT

- Attorney Ruth had no update on the Emergency Connection Agreement.
- Ms. Stokes located Ordinance #335 from 1981 concerning the lease-back and distributed it to all the Authority members. Attorney Ruth did a significant amount of research into the lease-back function of the Authority which was used as collateral for bonds. The Authority has now become an operating Authority. Per Ordinance #335, the lease back was discontinued and the Authority was given full control of everything (billing, maintenance, etc.). His findings along with Dallastown's Ordinance #335 were sent to Yoe Borough & their Council for review. There are still no answers concerning the hydrants. Ms. Stokes ran some preliminary numbers, and came up with a total of \$11, 410.00 yearly per hydrant for water cost only (dollar to dollar). Yoe has 27 hydrants/blow offs (\$308,070.00 total per year). Yoe is currently paying \$89.00 per quarter/per hydrant (22) and nothing for the blow-offs which are also exercised during flushing (\$7,832.00 total). There is quite a difference between what they pay and what the Authority actually pays. Attorney Ruth is waiting for Yoe Borough to get back to him as far as which direction they are going.

MANAGER'S REPORT

- There were two leaks, two Sundays in a row (Nov 25 & Dec 2). One was at Blymire Road and the other on Honey Valley Road.
- Ms. Stokes received a letter from DEP concerning the Clean Water Act. The Authority will owe \$20,000.00 per year based on the population.
- The 2019 Budget was ready for the Authority's approval.

Motion: Mr. Callahan moved and was seconded by Mr. McGonagle to approve the 2019 Budget as presented.

Motion carried 4-0

The Budget includes a rate increase of 10% effective January 1, 2019 (Resolution #2018-3).

Motion: Mr. Callahan moved and was seconded by Ms. Sprague to approve Resolution #2018-3 for the 10% rate increase effective 1/1/19.

Motion carried 4-0.

- The Borough Appreciation Dinner will be held January 26, 2019 at 6:00 pm at the Dallastown Fire Hall.
- The paperwork was received for the Water Authority to receive a CDBG grant in the amount of \$100,000.00 for the water main on West Main Street.

Motion: Ms. Sprague moved and was seconded by Mr. Callahan to execute the paperwork for the CDBG grant money for W. Maple Street.

Motion carried 4-0.

The Borough also received grant money in the amount of \$100,000.00 for curb & sidewalk on W. Maple.

- Tank Level Report
- Master Meter Reads

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

There was no other business to come before the Authority.

APPROVAL OF BILLS

Motion: Mr. McGonagle moved and was seconded by Mr. Callahan to approve the bills as presented.

Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Ms. Sprague moved and was seconded by Mr. McGonagle to approve the financial statement as presented.

Motion carried 4-0.

ADJOURNMENT

Motion: Mr. Callahan moved and was seconded by Mr. McGonagle to adjourn the meeting.

Motion carried 4-0. 8:55 PM

Respectfully Submitted,

Susan Wertz