

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
MARCH 12, 2014 – 7:00 PM
MEETING MINUTES**

CALL TO ORDER

The March 12th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz, followed by the pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Patricia Myers
Steve Malesker
Tana Bentzel
Patrick Callahan

ALSO PRESENT

Connie Stokes – Borough Manager
David Jones – Stock & Leader - Solicitor
Dennis Sarpn – Holley & Assoc. - Engineer
Joe Joines – Borough Maintenance

ACTION ON THE 2/12/14 MEETING MINUTES

Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve the minutes from the 2/12/14 meeting as presented.

Motion carried 5-0.

VISITORS – N/A

ENGINEER'S REPORT

- There was nothing new to report on the tapping fee.
- The new valves are currently at Monarch. The valves will not fit in the vaults, but if they are rotated about 90% so they are horizontal, there will be plenty of room. Mr. Sarpn has not received notice that the vaults are ready yet. Installation will hopefully be mid-April, depending on the weather. Tim Barefoot never returned call concerning the Scada work. The assumption is that he is not interested.
- No information on the meter was received from Wyndridge Farm. A dedicated right-of-way was to have been done along with a drawing and recorded agreement. They were also to be removing the bypass on the booster pump of the fire system. A revised drawing is needed for this too. Mr. Sarpn & Joe Joines will check with Wyndridge on the progress of these items.
- There was no update on the Denton tank.
- Mr. Sarpn reviewed the AT&T upgrade sent to the Authority by Shentel. He put together some questions and forwarded to Attorney Jones. There is a possibility of them leasing ground from The Lions Club.

SOLICITOR'S REPORT

- Attorney Jones has been working with the Borough Office staff on the new water shut-off process.
- There was nothing new on the Rules & Regs.

MANAGER’S REPORT

- The Borough Office is now set up to take credit cards. It must be done “in house” and the actual card must be swiped and receipt signed. There is a convenience fee attached to all transactions depending on the amount of the bill. \$3.00 up to \$99.99, \$5.00 from 100.00 to \$499.99 and 3% for \$500.00 and above.
- There have been no leaks in the past month.
- Ms. Stokes asked Dana Shearer of Yoe Borough if and when they will be paving Broad Street in Yoe. He was told that the Authority would like some notice prior to it being done. Mr. Malesker brought it up at the Yoe Council meeting and they are thinking about it.
Ms. Stokes would like to apply for joint CDBG projects for the next 3 years: Charles Street, the rest of W. Maple Street and Frederick Street.
- Tank Level Report
- Master Meter Report
- Maintenance Log

OTHER BUSINESS TO COME TO THE ATTENTION OF THE AUTHORITY

- Mr. Malesker brought to the attention of the Authority that there is a new concrete repair on the market called Xypex which could possibly be used on the Denton tank foundation. A mixture or coating is applied which penetrates up to 12 inches and stops the ASR reaction. It works with water and forms crystals and is waterproof and permanent. It runs about \$1.60 per square foot. The tank would need to be emptied, but he feels that maintenance would be able apply it. Mr. Sarpen will speak to the company rep to get a professional opinion. The foundation at the Park Street tank would need to be checked to determine if the product would work in that situation.

APPROVAL OF BILLS

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve the bills as presented, with the exception of Monarch.

Motion carried 5-0.

APPROVAL OF JANUARY & FEBRUARY FINANCIAL STATEMENTS

Motion: Mr. Malesker moved and was seconded by Mr. Callahan to approve the January & February Financial Statements as presented.

Motion carried 5-0.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Ms. Myers to adjourn the meeting.

Motion carried 5-0. 7:34 PM

Respectfully Submitted,

Susan A. Wertz