

**DALLASTOWN –YOE WATER AUTHORITY**  
**175 E. BROAD STREET**  
**DALLASTOWN, PA 17313**  
**MEETING MINUTES**  
**MAY 13, 2020 – 7:00PM**

**CALL TO ORDER**

The May 13<sup>th</sup> meeting of the Dallastown-Yoe Water Authority was called to order by Patricia Myers, followed by the pledge of allegiance.

Attorney Peter Ruth started the meeting with Pursuant to Act 15 of 2020, Dallastown Yoe Water Authority will be conducting its public meeting on May 13, 2020 via Zoom video conference software. Although the Authority members and members of the public will not be physically present, the following procedures will apply to the meetings. Please keep in mind that all other Authority policies, procedures, and guidelines concerning public comment at the Authority's public meetings still apply.

**MEMBERS PRESENT**

Patricia Myers  
Steve Malesker  
Pat Callahan  
Susan Sprague

**ALSO PRESENT**

Connie Stokes – Borough Manager  
Chad Kehew – Holley & Associates - Engineer  
Peter Ruth – Stock & Leader – Solicitor  
David Garabedian – Zoning Officer  
Joe Joines - Maintenance

**ACTION ON THE 03/11/2020 MEETING MINUTES**

**Motion:** Mr. Callahan moved and was seconded by Mr. Malesker to approve the 03/11/2020 meeting minutes as presented.

**Motion carried – 4-0**

**VISITORS**

There were no visitors present

**ENGINEER'S REPORT**

- Bids started on the new Park St. tank there is a lot of interest so far, bids are due June 8<sup>th</sup> and will be awarded at the June 10<sup>th</sup> Authority meeting. Mr. Kehew is to let Mrs. Stokes know the bids so she can work with Darrel Peck and Mr. Ruth on finalizing the financing for the Park St. and Denton tank project. Mr. Kehew and Mr. Joines met with Brian Hyde from Mid Atlantic Storage, a tank demolition company and Stone Hill Contracting to review tearing down and rebuilding the Park St. tank. The Authority needs to decide if the contractors can work on the weekends and longer hours during the week in order to complete the Park St. tank within the 300 day time period. Mr. Joines suggested they work between the hours of 7:00am and 5:30pm Monday thru Friday and they are able to work Saturdays as long as no inspections are needed.
- Main St. is still coming along smoothly and Barasso should be done construction by the end of May. Water tie-ins and hydrants are done, flowable fill and paving will start within the next week. Mr. Malesker met with Barasso and we should come in under budget for the overall project, Barasso will submit a balance change order when project is finished to finalize all costs. Application for payment #5 to Barasso Excavation, Inc. in the amount of \$139,983.30 was submitted for approval.

**Motion:** Mr. Malesker moved and was seconded by Mr. Callahan to approve application for payment #5 to Barasso Excavation, Inc. in the amount of \$139,983.30.

**Motion carried: 4-0**

- Barasso Excavation submitted a no cost time extension change order to extend contract from April 30<sup>th</sup> to June 15<sup>th</sup> due to unforeseen delays by underground obstacles and COVID19.  
**Motion:** Mrs. Sprague motioned and Mr. Callahan seconded to approve Barasso Excavation's no cost time extension change order to extend contract from April 30<sup>th</sup> to June 15<sup>th</sup> due to unforeseen delays by underground obstacles and COVID19.  
**Motion carried: 4-0**
- Application for payment #3 to Doli Construction in the amount of \$2,000.00 was submitted for payment. This will complete the 2019 W. Maple St. project.  
**Motion:** Mr. Malesker motioned and was seconded by Mr. Callahan to approve application for payment #3 to Doli Construction in the amount of \$2,000.00 to complete the 2019 W. Maple St. project.

#### **SOLICITER'S REPORT**

- No updates on Emergency Connection Agreement
- No updates on the Verizon and AT&T leases.

#### **MANAGER'S REPORT**

- Tank level report
- Master Meter reads
- Melody Hess is retiring June 12<sup>th</sup> after 20 years of service.

#### **OTHER BUSINESS TO COME BEFORE THE AUTHORITY**

There was no other business to come before the Authority

#### **APPROVAL OF THE BILLS**

**Motion:** Mr. Callahan moved and was seconded by Mrs. Sprague to approve the May bills as presented.

**Motion carried: 4-0**

**Motion:** Mrs. Sprague moved and was seconded by Mr. Callahan to ratify any bills dispersed but not approved.

**Motion carried: 4-0**

#### **APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mr. Malesker moved and was seconded by Mr. Callahan to approve the March, April and May financial statements as presented.

**Motion carried: 4-0**

#### **ADJOURNMENT**

**Motion:** Mr. Malesker moved and was seconded by Mr. Callahan to adjourn the meeting.

**Motion carried: 4-0**

Respectfully submitted,

Chrissy Smith