

SWIMMING POOL

APPLICATION FOR PERMIT

GUIDELINES FOR SWIMMING POOL PERMIT

Guidelines:

All pools holding 24 inches of water depth, or more are considered swimming pools and require an approved building permit to construct. This includes **temporary and permanent** swimming pools, spas and hot tubs.

An inflatable or any other type of swimming pool that is taken down for the winter is considered a temporary swimming pool. These pools are subject to all ordinances, regulations and inspections just as a permanent swimming pool. If the pool can hold less than 24 inches of water, it is considered a wading pool and no permit is required.

Swimming pools are only permitted in the side or rear yard areas. Note: corner lots have 2 front yards.

If the height of the wall for any swimming pool is 24 inches or more but less than 4 feet (48 inches), a four-foot fence is required to surround the swimming pool. The fence must have a self-latching / self-closing gate. The fence may not have any openings greater than four inches. If the walls of the pool are four feet or higher the fence is not required, however a retractable or removable ladder or other device to gain access to the pool shall be removed from the vicinity when the pool is not in use.

The total surface area the pool will be added to the building lots allowable cover percentage. Because the pool will absorb rain water you do not to consider stormwater management for the swimming pool, however any associated deck / walkways will be required to meet the stormwater ordinance.

Complete Permit Application

Prepare a drawing displaying the following:

The outer most protruding part of a swimming pool must be at least 3 feet from the side property lines. The outer most protruding part of a swimming pool must be at least 10 feet from the rear property line. The outer most protruding part of a swimming pool must be at least 10 feet from the principal dwelling. The dimensions of all impervious areas (decking, sidewalks, patios, house, sheds, garage, stone or paved areas, etc.) and the total measurements of your lot.

Submit the Application and the drawing to the Dallastown Borough Office.

The plan review may take up to 15 business days. After the plan review is complete you will be notified of the permit costs including the cost of the inspections.

Post Permit in a conspicuous place (i.e. - Front Window). Per UCC guidelines you have 180 days to begin construction.

Call for required inspections as indicated on the approved plan review.

Upon issuance of the certificate of occupancy, you may begin using your swimming pool.



PERMIT # _____
DATE _____
~~~ BOROUGH USE ONLY ~~~

# DALLASTOWN BOROUGH

175 EAST BROAD STREET, DALLASTOWN PA 17313  
PHONE: 717-244-6626 • FAX: 717-244-1076 • WWW.DALLASTOWNBORO.COM

## APPLICATION FOR 2023 RESIDENTIAL BUILDING PERMIT

<b>OWNER</b> NAME _____
ADDRESS _____
CITY, STATE, ZIP _____

<b>CONTRACTOR</b> NAME _____
ADDRESS _____
CITY, STATE, ZIP _____
PA HOME IMPROVEMENT CONTRACTOR LICENSE # _____

**ADDRESS OF PROPERTY** _____

EXISTING USE _____ PROPOSED USE _____

LOT SIZE: LENGTH - _____ X WIDTH _____ = AREA (SF) _____

EXISTING IMPERVIOUS SF _____ + NEW IMPERVIOUS SF _____ = TOTAL _____

LOT COVER: TOTAL / AREA (X 100) = _____ %

**DESCRIPTION OF PROPOSED WORK:** _____  
_____  
_____  
_____

**ESTIMATED VALUE OF CONSTRUCTION: \$** _____

_____  
SIGNATURE DATE

_____  
PRINT NAME PHONE # EMAIL

The above signed applicant hereby makes application for a zoning / stormwater / demolition permit under all applicable ordinances of Dallastown Borough and hereby certifies, under penalties of perjury, that all facts herein are true and correct. The actual work will be performed in accordance with the above, and it is reasonably expected that the work authorized hereby will begin within three (3) months. This permit can be revoked if its issue violates the zoning ordinance or work does not begin within the specified time period.

**Small Projects Guide - Operation & Maintenance Plan****Construction:**

1. Install erosion and sedimentation control facilities.
2. Stormwater Management Facility (ies) shall be installed before impervious areas are completed. If earthwork is involved during the construction of the impervious area, then extreme caution shall be taken so that sediment does not wash into the SWM Facility (ies).
3. Mark the locations of the SWM facility (ies).
4. Excavate the SWM Facility to the required depth. Contact municipality for inspection prior to filling. If standing water is encountered, a SWM Site Plan may need to be submitted; contact Municipal Engineer. All excavated materials shall be removed from the site or stabilized.

**For Stone Infiltration Structures**

5. Line excavation with Geotextile.
6. Backfill SWM Facility with required stone. If required: Install piping, cleanouts and associated facilities as detailed.
7. If required: Close geotextile material over stone bedding.
8. If required: Place topsoil over trench.
9. Stabilize and seed all disturbed areas.

**For Rain Gardens**

5. Place topsoil over excavated area.
6. Install plantings as shown on the plan.
7. Stabilize and seed all disturbed areas.

**Maintenance:**

1. The SWM Facility shall be checked regularly to ensure that no standing water exists in the facility 3 days after a rain event. If water is encountered, the facility may need to be modified. Notification of the municipality is required if facility is not functioning before any modifications are made.
2. Monitor the SWM facility to ensure that no sediment, grass clippings, leaves, and other similar accumulations occur on top of, and/or within, the SWM Facility.

I have read and agree to the above Operation and Maintenance Plan. I, as the property owner, am responsible for the proper construction, operation and maintenance for the SWM Facilities. If I fail to adhere to any of these tasks, the Borough may perform the services required and charge the appropriate fees. Nonpayment of the fees may result in a lien against my property.

_____  
Applicant Name (Printed)

_____  
Signature

_____  
Date



# Code Administrators Inc

1525 Oregon Pike Suite 901  
Lancaster, PA 17601  
T: 717-859-3350 F: 717-859-3363  
www.CodeAdministrators.com

## Application for Residential Permit and Plans Examination

Please note that the following are required to be submitted with this application:

Two (2) Sets of Site Plans

Two (2) Complete Sets of Construction Drawings

When Possible an Additional Digital Submission of Construction Documents is Requested

### Property Information

Project Address _____ City _____ Zip _____

Owner's Name _____ Phone _____ Fax _____ Email _____

Owner's Address _____ City _____ State _____ Zip _____

### Scope of Project

Description of Work: _____

_____ Finished / Unfinished Attached / Detached / No  
Cost of Construction _____ Square Feet _____ Floors _____ Basement _____ Garage _____

### Contractor Information

(If not needed for project, write N/A)

General Contractor:

Company Name _____ Phone _____ Fax _____

Address _____ City _____ State _____ Zip _____

Contact _____ Email _____ Cell _____

**Contractor Information Contd.**

(If not needed for project, write N/A)

Electrical Contractor:

Please check if you requesting a Religious Sect Electrical Exemption (If checked, please fill out, notarize and submit form 901(b) Electrical Exemption Affidavit)

Company Name	Phone	Fax	
Address	City	State	Zip
Contact	Email	Cell	

Plumbing Contractor:

Address	City	State	Zip
Contact	Email	Cell	

Heating/Air Conditioning Contractor:

Company Name	Phone	Fax	
Address	City	State	Zip
Contact	Email	Cell	

**Applicant Certification****This Section MUST be Fully Completed.**

As the owner, lessee, design professional employed in connection with the proposed work or agents thereof, I certify that:

- All information provided on and with this application is true and correct and that the work will be completed in accordance with the “approved” construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality;
- I understand that this permit is valid for one (1) year after its issuance by the Municipality;
- I understand that this permit shall become invalid unless the authorized construction work begins within 180 days of this permit’s issuance or if the authorized construction work is stopped for a period longer than 180 days;
- I understand that no work may be started, or continued, unless a permit is issued by, and the fees paid to, the Municipality;
- I understand that, once issued, a copy of this permit will remain on the work site until the completion of this project;
- I understand that a Building Permit Placard shall be placed on the property visible from the street;
- I am responsible for locating all property lines, setback lines, casements, rights-of-way, flood areas, etc.;
- I understand that the issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body;
- I understand all applicable codes, ordinances and regulations;
- Any changes to the approved documents will be submitted in writing and these changes will not occur until they have been reviewed and approved;
- I understand that Code Administrators, Inc., or their authorized representative, shall have the authority to enter areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit;
- I understand that I am required to apply for any required Zoning Permits;
- I understand that I am responsible for any plan review fees or any additional inspections fees, which may be required during construction, that were not identified during the initial permit approval; and,
- I understand that all fees must be paid in full before a Certificate of Use and Occupancy can be issued. Should I decide to cancel the project, I agree that I am responsible for any fees incurred in the reviewing process.

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Applicant Printed Name	Phone	Email
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Address	City	State	Zip
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 Applicant Signature

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 Date

--Plot Plan--